

**OAK FOREST PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF A SPECIAL MEETING  
WEDNESDAY JUNE 20, 2018**

**COMMISSIONERS PRESENT**

James Emmett, President  
James Katula, Commissioner  
Roy Pruitt, Commissioner  
John Harris, Commissioner  
Charles Wolf, Vice President

**OTHERS PRESENT**

Matthew Lulich, Attorney  
Joseph McDonnell, Treasurer  
Cindy Grannan, Director  
Linda Guzak, Board Secretary

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Emmett called the special meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:30 p.m.

**ROLL CALL**

Upon a roll call Commissioners Emmett, Katula, Harris, and Pruitt were present. Commissioner Wolf arrived at 7:53 p.m.

**PRESENTATION: JEFFREY BRAUN OF CODY/BRAUN & ASSOCIATES, TICHAN HOUSE RENOVATION**

Jeffrey Braun explained the floor plan for the Tichan House Renovation. Total square footage of the building would be 4,014, 2 meeting rooms 30 x 40 feet each holding 60 people with tables and chairs with a sound proof retractable panel partition between them, 2 heating and cooling units and 2 kitchens with pass thru windows and two exits. The brick and roof would match our Central Park Building. There would be 2 janitor and storage rooms, a men's and women's washroom with 2 stalls each, the front of the building entrance would have a 9 foot canopy. There would be 10 foot ceilings with long high windows letting the natural light into the building. There will be a ramp on the back of the building for deliveries. We would hope to start construction by the end of the year.

**APPROVAL OF MINUTES OF THE MAY 10 & MAY 24, 2018 BOARD MINUTES**

Commissioner Harris made a motion to approve the minutes of May 10 & May 24, 2018 Board Meetings, seconded by Commissioner Wolf. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

## **PUBLIC SESSION**

Jerry Highland asked when the steam rooms will be opened. Director Grannan answered they should be completed in approximately 4 weeks.

## **COMMUNICATIONS**

Director Grannan stated all are invited to the soccer picnic. C&B Bank invited all to an open house in their new facility in Tinley Park on June 26 from 5-7 p.m.

## **CONSENT AGENDA**

### **A. Approval of Department Head Reports**

### **B. Approval of the OFPD Girls Softball Minutes of May 3, 2018**

### **C. Approval of the OFPD Flag Football Minutes of April 16, 2018**

Commissioner Katula made a motion to approve the Consent Agenda, seconded by Commissioner Harris. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

Director Grannan stated the Fitness Center is running a special \$5 enrollment fee along with taking suggestions for fitness center names in honor of our 50-year celebration.

## **CONSIDERATION OF BILLS – VOUCHERS DATED JUNE 21, 2018**

Commissioner Wolf made a motion to approve the bills – vouchers dated June 21, 2018, seconded by Commissioner Harris. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

## **DIRECTORS REPORT**

Director Grannan stated we are moving forward with the plans on the Gingerwood Fieldhouse. We are hoping to begin construction by early August with completion by January. We will be starting on the Steam Rooms hopefully by Monday. Plans are underway at the Tichan House. The parking lot and new concrete for the front and back entrances of our building will happen after the construction of the Tichan House property. We are having no complaints regarding Beary Landcape . The current Lagoon treatments are not killing the algae. ILM will present us with their future numbers and plans for treatment of the Lagoon. Director Grannan was asked if the Park District would be interested in obtaining the house at the south east corner of Central Park. It was decided that the missile will be mounted on an 45 degree angle pointing west. The USS LST 393 Veterans Museum in Muskegon, Michigan has respectfully asked for the donation of the gun that sits at Heritage Park. Other veteran groups are looking to acquire the gun at Fieldcrest and the tank as well. Director Grannan stated we need to address the need for an official policy for permanent part time employees regarding paid time off after 1 year of employment.

## **TREASURERS REPORT**

Treasurer McDonnell stated as of May 31, 2018 cash and investments were \$6,290,384.18.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- A. Approval of Ordinance #594.18, an Ordinance determining the Prevailing Rate of Wages**
- B. Approval of Contract with Cody-Braun & Associates, LLC, for architectural services for New Community Building at Central Park**
- C. Approval of Topo and Boundary work from WT Group for the Central Park lot in the amount of \$6,900.00**
- D. Approval of Onyx Asphalt USA for the sealcoating of various parking lots and walking paths in the amount of \$15,196.65**

Commissioner Wolf made a motion to approve Ordinance #594.18, an Ordinance determining the Prevailing Rate of Wages, seconded by Commissioner Katula. Roll call with ayes: Emmett, Katula, Harris, Pruitt and Wolf. The motion was approved.

Commissioner Harris made a motion to approve the contract with Cody-Braun & Associates, LLC, for architectural services for New Community Building at Central Park, seconded by Commissioner Katula. We are not required to have a request for proposal because of our satisfactory relationship with Cody-Braun. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

Commissioner Pruitt made a motion to approve topo and boundary work from WT Group for the Central Park lot in the amount of \$6,900.00, seconded by Commissioner Wolf. We are not required to have a request for proposals because the amount is under \$25,000.00. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

Commissioner Harris made a motion to approve Onyx Asphalt USA for the sealcoating of various parking lots and walking paths in the amount of \$15,196.65, seconded by Commissioner Wolf. Roll call with ayes: Emmett, Katula, Harris, Wolf and Pruitt. Nays: none. The motion was approved.

**COMMISSIONERS COMMENTS**

Commissioner Emmett suggested the Park District look into a fireworks display at the Old Times Picnic on September 2. Commissioner Katula suggested into inquiring with the Thunderbolts display of fireworks. Commissioner Harris stated the Softball Spirit Day was very nice.

**ADJOURN**

There being no further business to discuss, Commissioner Harris made a motion to adjourn the meeting, seconded by Commissioner Katula. On a voice vote, the motion was approved. The meeting was adjourned at 8:49 p.m.

**APPROVED:**

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James R. Emmett, President

**ATTEST:**

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James Katula, Secretary