

**OAK FOREST PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF A COMMITTEE MEETING  
THURSDAY, OCTOBER 25, 2018**

**COMMISSIONERS PRESENT**

James Emmett, President  
James Katula, Secretary  
John Harris, Commissioner  
Charles Wolf, Vice President

**OTHERS PRESENT**

Joseph McDonnell, Treasurer  
Cindy Grannan, Director

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Emmett called the committee meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:31 p.m.

**ROLL CALL**

Upon a roll call Commissioners Emmett, Harris, Katula, and Wolf were present. Commissioner Pruitt was absent.

**COMMUNICATIONS**

None.

**PUBLIC SESSION**

None.

**CONSIDERATION OF BILLS – VOUCHERS DATED OCTOBER 25, 2018 IN THE AMOUNT OF \$49,728.50**

Commissioner Harris made a motion to approve the bills – vouchers dated October 25, 2018 in the amount of \$49,728.50 seconded by Commissioner Katula. Roll call with ayes: Emmett, Harris, Katula and Wolf. Nays: none. The motion was approved.

Commissioner Katula asked what park benches we purchased. Director Grannan will get him the list of where the new benches are located.

**DIRECTORS REPORT**

Director Grannan stated the IPRA Conference will be held January 24-26, 2019. All Commissioners are invited to attend free of charge on January 24, 2019. We are still working on new names for our Fitness Center. Any suggestions would be welcomed.

## **TREASURERS REPORT**

Treasurer McDonnell stated cash and investments as of September 30, 2018 was \$6,601,565.77. Property taxes are 97% collected for the year.

## **NEW BUSINESS**

- A. Approval of Oak Forest Park District Hazard Communication Program**
- B. Approval of the Oak Forest Park District Crisis Management Plan**
- C. Approval of the Oak Forest Park District Statement of Admission and Social Media Policy**
- D. Approval of the Oak Forest Park District Vehicle Use and Employee Driving Standards Policy**
- E. Approval of the Business Service Order Agreement with Comcast Business for Central Park and Don Gorman Fieldhouse**

Commissioner Wolf made a motion to approve the Oak Forest Park District Hazard Communication Program, seconded by Commissioner Harris. Motion was approved with all ayes.

Commissioner Katula made a motion to approve the Oak Forest Park District Crisis Management Plan, seconded by Commissioner Harris. Motion was approved with all ayes.

Commissioner Harris made a motion to approve the Oak Forest Park District Statement of Admission and Social Media Policy, seconded by Commissioner Katula. Motion was approved with all ayes.

Director Grannan stated the most important thing to remember is to contact PDRMA before we make any public statements.

Commissioner Harris made a motion to approve the Oak Forest Park District Vehicle Use and Employee Driving Standards Policy, seconded by Commissioner Katula. Motion was approved with all ayes.

Commissioner Harris made a motion to approve the Business Service Order Agreement with Comcast Business for Central Park and Don Gorman Fieldhouse, seconded by Commissioner Emmett. Motion was approved with all ayes.

## **OLD BUSINESS**

None.

**EXECUTIVE SESSION**

- A. 2(c)(2) Discussion of collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**

Commissioner Harris made a motion to move into Executive Session at 7:48 p.m. to discuss 2(c)(2) Discussion of collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees seconded by Commissioner Katula. Roll call with ayes: Emmett, Harris, Katula and Wolf. Nays: none. The motion was approved.

**RETURN FROM EXECUTIVE SESSION**

Upon return from Executive Session at 8:59 p.m., Commissioner Emmett stated no formal decisions have been made.

**ADJOURN**

Commissioner Katula made a motion to adjourn the meeting at 9:00 p.m., seconded by Commissioner Harris. Roll call with ayes: Emmett, Harris, Katula and Wolf. Nays: none. The motion was approved.

**APPROVED:**

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James R. Emmett, President

**ATTEST:**

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James Katula, Secretary